

Parent Policy Handbook Addendum

2020-2021 School Year

Based on COVID-19 Revised Licensing Regulations

- The 2020-2021 School Year will not include Early Arrival or After School programs until regulations permit.
- The school day schedule and the annual school calendar are subject to change at the discretion of school leadership, based on evolving circumstances related to the pandemic.
- Extracurricular Programs previously offered by our partners will be suspended until we are permitted to reinstate them and deem it safe and feasible to do so.
- All food, including snacks and lunch, must be provided by the family and sent to school each day. There will be neither family-style food service nor food preparation activities in the classrooms based on current regulations.
- Students will be required to keep multiple changes of clothes on campus in the event of exposure to bodily fluids (theirs or other's) and labeled reusable plastic bags in which to store soiled clothing.
- Based on current guidelines, moving children to separate buildings for their nap period will no longer be possible. We will attempt to have all nappers in the Primary Program stay in their classroom during nap period. All children in the class will have a quiet rest period during which nappers will have their nap mats and all children will settle while the guide reads to them. Non-nappers will be permitted to work quietly in a different part of the room or in the outdoor work space while the nappers sleep. We will evaluate each child's needs throughout this process to ensure we are providing adequate rest time. We will remain in contact with parents if we determine a child needs Half Day pick up to better accommodate their needs.
- Classroom placement decisions will still be made thoughtfully and with your child's best interests in mind. We will strive to maintain consistency and continue to progress your child along the growth and development path we hold dearly. Initially, the traditional Montessori mixed-age groups may not be possible. However, this will remain a key factor in the design process as we cultivate the optimum classroom environment balance.
- All students will be Health Screened upon arrival. There will be a questionnaire and no-touch temperature check administered before children are allowed on campus. If a child's temperature is above 99.6° F, they will be sent home and allowed to return to school after 24 fever free hours without temperature-reducing medication.
- To minimize campus traffic, Drop off & Pick up will happen at your car either in our parking lot off Ben White or on Morgan Lane based on a schedule that staggers

arrivals. Parents will only be allowed on campus in case of emergency or a prearranged visit.

- We ask that all families practice self-quarantine procedures as recommended by the CDC when traveling, especially via air travel. We will continue to follow the guidance from local authorities and the CDC and will ask that you coordinate with the leadership team when you are planning trips that may require a subsequent quarantine period for your child.
- We ask that all families practice social distancing, hygiene, and safety protocols implemented and advised at the local and Federal levels when not at school. And we ask that everyone in our community maintain a respectful and responsible attitude toward keeping our whole community safe.
- If a child shows symptoms including, but not limited to, a fever of over 99.6° F, shortness of breath, or chronic coughing, we will contact the parents immediately and ask that they or a guardian collect the child right away. The child and one caregiver will be moved to a separate room where they can wait until the parents/guardians arrival.
- If there is a confirmed case of COVID-19 on campus, including staff members or students, we will contact our Licensing Representative and the Austin Health Department immediately. We are then required to follow their guidance regarding campus closure and duration. We will notify all enrolled families and communicate the necessary information, preserving the anonymity of the affected person(s). We will then proceed with cleaning and disinfecting protocols to ensure the space will be safe to reopen when deemed appropriate.
- In the event of a resurgence of the COVID-19 virus and based on the recommendations or orders of the local Health Department, Government, or CDC guidelines, Athena may be required to close its campus during the course of the school year. Should a closure become necessary, we will move swiftly to reinstate virtual learning and connection programs that align with our Mission and Core Values. In spite of a closure, tuition requirements will remain. Failure to maintain tuition obligations will result in a student withdrawal and Athena will not be able to guarantee a spot for re-enrollment upon the school's reopening.
- Other school policies and procedures are subject to change at the sole discretion of leadership based on the evolving guidelines and recommendations of Local and Federal Health and Safety Authorities.